

**MINUTES OF THE ROSELLE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 12, 2025**

CALL TO ORDER

President Smith called the meeting to order at 7:36 p.m.

PRESENT

Seven (7) Trustees were present at the start of the meeting: President, Katie Smith; Vice President, Terrell Barnes, Secretary, Michael Harrington; Treasurer, Monika Nasiadka; Trustee Len Baumgart; Trustee Sue Harold; and Trustee, Rich Karpinski.

Staff present were Executive Director, Samantha Johnson; Business and Operations Manager, Karen Delgadillo; Adult & Teen Services Manager, Maureen Garzaro; and Access Services Manager, John Rimer.

ABSENT

There were no Trustees absent.

BUDGET & FINANCE COMMITTEE

a. Review Estimated Revenues 2025-2026

Executive Director Johnson reviewed the estimated revenues for FY 2025-2026.

b. Staff Merit Increase Percentage for 2025

Executive Director Johnson presented the maximum merit increase proposal of 4% for FY 25/26. The trustees were in favor of moving forward with approving a 4% maximum merit percentage for 2025 annual performance appraisals.

c. Bond Process Update

Executive Director Johnson provided an update from the analysis conducted by PMA for the amount of interest income expected by the district's investment of bond proceeds.

BUILDING & PLANNING COMMITTEE

a. Preliminary Project Discussion

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i. Updated Site Plan

Our engineers have evaluated the overall site plan to ensure that enough space is included for cars and emergency vehicles to move adequately around the site. As such, a second entry point on the southeast corner was added, which is intended to make it easier to move a fire truck around the parking lot from that side of the site.

In addition, the building itself has been moved down by about six feet. The area at the northwest corner has also been filled in to add more drainage to that area of the site. The Board agreed with these proposed site plan modifications and the Architect's will forward this site plan over to the Village's engineering/community development staff for their review.

ii. Public Engagement

The Trustees shared ideas for upcoming public input sessions and proposed to begin those sessions during the month of April. Executive Director Johnson will send Trustees proposed dates in April and communicate the final dates to the community once finalized.

iii. Board Retreat

Executive Director Johnson discussed proposed agenda items for upcoming Board Retreat on 2/22 at the Roselle Park District from 10 a.m. to 3 p.m.

PUBLIC COMMENT/QUESTIONS

There were no public comments.

ADJOURNMENT

President Smith moved to adjourn the meeting at 8:11 p.m. All were in favor.

Minutes Approved: Secretary

Date